

Assistant Chef & Kitchen support

Position and reporting line	Directors	No of Direct Reports	Two
Purpose of role	<ul style="list-style-type: none"> Working with the head Chef to formulate a menu for the campsite, looking at costs and quality. Become a key team member contributing to a great holiday experience for guests. <p>Assisting the Head Chef to :</p> <ul style="list-style-type: none"> Prepare and cook food for both daily sales and functions with help from other team members. 	<ul style="list-style-type: none"> Following all guidelines for food hygiene and health and safety, legally and Treveague Campsite's own policies Daily and weekly ordering of stock Monitoring stock take and stock rotation Control of ALL food that leaves the kitchen Take full responsibility for the cleaning of the kitchen To deliver exceptional customer service 	
Key relationships	<p>Internal</p> <ul style="list-style-type: none"> Head chef Other Treveague Campsite Staff Directors 	<p>External</p> <ul style="list-style-type: none"> Suppliers 	
Key Tasks	<p>Assisting with:</p> <ul style="list-style-type: none"> The preparation and cooking of all food for daily sales Setting up the kitchen for service Help with ideas for new menus and drinks lists Ensuring all Safer Food Better Business paperwork, processes and recording is in place to obtain at least a 4 food hygiene rating from the Council. Ensuring waste is minimised 	<ul style="list-style-type: none"> To ensure food preparation areas are clean and tidy Ensure that consistent recipes are using and that allergens are correctly identified. To ensure stock rotation and stock take are completed Daily and weekly ordering of all food related stock To ensure all equipment used is safe and clean, reporting any issues to the Directors To maintain a professional appearance while at work To undertake any other duty deemed reasonable as required by the Directors 	
Skills and Abilities	<ul style="list-style-type: none"> A flair and enthusiasm for cooking with fresh quality ingredients The ability to work on own initiative and as part of a team Excellent verbal communication skills Organisation and time management skills Basic I.T skills including Word and Excel Ability to work well under pressure 	<ul style="list-style-type: none"> Taking and acting upon customer feedback Excellent communication and organisation skills Able to work in a fast-paced environment Dedicated to food quality and control Strong knowledge of proper food handling and sanitation standards 	
Experience, Knowledge and Personal Attributes	<ul style="list-style-type: none"> Proven work experience as a cook or chef NVQ level 2/3 in food preparation and cookery or equivalent qualification 	<ul style="list-style-type: none"> Level 2 Award in Food Safety or equivalent qualification 	
Salary details	<ul style="list-style-type: none"> Rate negotiable depending on experience 		

Role Information

Main contract terms	Item	Description
	Duration	The campsite is opening on 18th April 2025 so the positions start on or around 11th April.
	Hours	The campsite is provisionally closing in mid September when the position will end. A rosta system is operated for each week. On average over the duration of the contract there will be 40-47 hours per week, but this depends on the roles applied for and the occupancy of the campsite. We have prepared this pack to give guidance on the roles, but everyone who works on the campsite is expected to undertake any of the roles listed here as necessary.
	Days off	Each role is 5 days on and then 2 days off generally during the week.
	Holidays	28 days pro rata paid holiday off. Generally most people want this paid at the end of the contract, but paid time off during the contract is of course available.
	Rate	Each position has a different rate, but we pay above the living wage.
	Notice period	2 weeks
	DBS checks	These positions will require a basic DBS check.
Notes	<ul style="list-style-type: none"> • A staff discount is available for the purchase of food • Tips are to be shared equally amongst all staff who have worked in the Café pro rated on an hours worked basis • Tips will need to be declared as necessary to HMRC • Staff under 18 years old can not sell alcohol in the shop 	
Accommodation	<p>You must have your own Motorhome, Campervan or Caravan and we will provide one of our more sheltered pitches suitable for a campervan, motorhome or caravan for the duration of employment. We will include electric, water, WIFI and laundry for no additional cost, subject to our fair use policy.</p>	
	<p>The weather in Cornwall can be variable so a tent would not be appropriate accommodation.</p>	